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**DIRECTOR of HEALTH**

Russell Melmed, MPH

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The Chatham Health District has a Job Opening for a Chief Sanitarian

Hiring Range: \$72,800 - \$87,360

General Description

This is a senior level position overseeing our environmental health division, and involves both supervisory responsibilities of environmental health staff, as well as advanced field responsibilities. The ideal candidate will have expert knowledge of and experience with the full range of work related to inspections of subsurface sewage disposal systems, food service establishments, cosmetology and other regulated establishments. While previous supervisory experience is not required, we are looking for an experienced sanitarian with an eye for policy and procedure development, an ability to conduct, coordinate and distribute work in a decentralized department (i.e. sanitarians operate out of different municipal offices), a systems-thinking team player, and a person with passion for the regulatory role of public health.

Example of duties (for complete list, see the job description found at www.chathamhealth.org)

- Manages all environmental health staff and activities, and is responsible for the successful operation of the environmental health program.
- Monitors environmental health workflow status and activity levels.
- Develops, implements, reviews and evaluates program activities, policies, and procedures, and modifies them as necessary to improve effectiveness and efficiency.
- Conducts inspections of food service and other regulated establishments.
- Conducts the full range of work related to subsurface sewage disposal systems, including soil tests and plan reviews.
- Oversees the administrative interactions between Chatham Health District and municipal departments for licensing and permitting.
- Investigates complaints involving public health hazards and nuisances, and initiates the necessary abatement or enforcement procedures.

Minimum Requirements

- Bachelor's Degree with major studies in environmental health, science, or public health; or a field of study determined to be acceptable by the Director of Health.
- Demonstrated knowledge of public health including the CT Public Health Code; local public health theory, activities, and procedures.
- Minimum of 7 years full time paid employment, at least 5 of which must have been in environmental health.
- Previous supervisory experience preferred but not required.

- Certificates as a registered sanitarian in Connecticut (RS or REHS), food inspector, lead inspector, and subsurface sewage phase I and phase II required.
- Computer skills, including proficiency in Microsoft Office.
- Must have a valid driver's license.

Compensation

This is a full time (35 hours/week), non-exempt position eligible for overtime, with occasional evening and weekend work required. Salary will be commensurate with experience within the range indicated above. Chatham Health District offers a competitive benefits package, including medical (Harvard Pilgrim or Connecticare, POS or HSA) and dental insurance (Aetna), Life and ADD insurance, and a 10% annual employer contribution towards retirement.

How to apply

Interested applicants should submit the following to: Tina.lanzi@chathamhealth.org:

- Cover letter
- Resume
- At least 3 work-related references

Questions may be directed to the Director of Health, Russell Melmed at (860)365-0884 or Russell.melmed@chathamhealth.org.