The Chatham Health District has a Job Opening for a Part-Time Health Educator/COVID-19 Response Coordinator

Hours: 27.5
Maximum Starting Salary: $51,480

General Description
The Chatham Health District (CHD) is taking applications for a Part-Time Health Educator/COVID-19 Response Coordinator position. This is a responsible field and office position involving the implementation of community health education initiatives designed to address COVID-19. The current focus of this position is supporting Chatham Health District’s response to COVID-19 under a Department of Public Health cooperative agreement. Responsibilities include promoting awareness in the community of COVID-19 prevention, developing COVID-19 educational materials for the CHD website and social media, supporting COVID-19 vaccine clinic planning efforts, contact tracing, collaborating with CHD member municipalities to address COVID-19, and preparing COVID-19 situational awareness reports.

Desired Knowledge and Experience
- Ability to develop educational materials targeting different groups, across multiple media platforms including print, audio, video, and social.
- Experience discussing sensitive health issues with people of different backgrounds.
- General understanding of COVID-19 disease, transmission, and current recommendations for prevention.
- Ability to understand and work with health data, data systems, and prepare data reports.
- Experience working efficiently within a defined budget.

Supervision Received
This position works under the direct supervision of the Director of Health.

Minimum Requirements
- Bachelor’s degree. Focus on education, public health, nursing, or biological sciences preferred.
- Ability to use Microsoft Office products, including Word, Excel, and Outlook (Publisher and Access preferred).
- Ability to provide exemplary customer service in difficult circumstances.
- Good written and oral communication skills.
- Must have a valid Connecticut driver’s license.
This is a part time (27.5 hours/week) grant-funded position which is non supervisory and non exempt. The position does not include benefits, but there is potential for long-term development into a full-time position with benefits. Salary will be commensurate with experience.

Interested applicants should submit a letter of interest and resume to: Tina.lanzi@chathamhealth.org.

Questions may be directed to the Director of Health, Russell Melmed at (860)365-0884 or Russell.melmed@chathamhealth.org.